



**Republic of the Philippines**  
**Department of Environment and Natural Resources**

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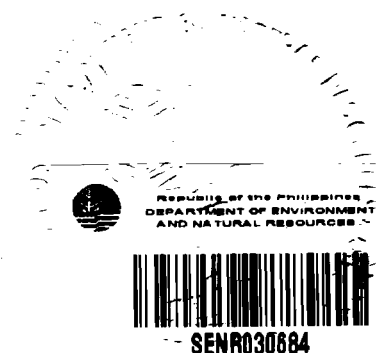
**DENR SPECIAL ORDER**  
**NO. 2011 - 383**

**MAY 17 2011**

**SUBJECT: DESIGNATION OF MS. LILIA REFLORES AS  
THE DENR CLIMATE CHANGE OFFICE (CCO)  
COORDINATOR**

In the interest of the public service and in compliance to the provision of DENR Administrative Order No. 2009-0 rationalizing the development and implementation of programs and policies on climate change, **Ms. LILIA RAFLORES, Ph.D** is hereby designated as the DENR Climate Change Office (CCO) Coordinator. As such, her functions are as follows:

1. Assist the Executive Director/Deputy Executive Director in the coordination and formulation of policies, plans and programs on climate change;
2. Prepare status report and updates of all climate change initiatives of the department as maybe required by the Secretary, Climate Change Commission, oversight agencies and other pertinent international organizations;
3. Assess, identify and recommend climate change - related capacity development program for the Department in coordination with the Human Resource Department Services;
4. Facilitate the organization of all relevant information/data on climate change related studies, reference materials and reference documents into a DENR Climate Change information management and knowledge management system and network;
5. Coordinate the development of IEC materials on climate change with the Public Affairs Office (PAO);
6. Coordinate the representation needs of the Department in international, regional and national conference, forum and meetings related to climate change; and



7. Supervise the day-to-day operation of the DENR Climate Change Office(CCO) including its personnel.

Ms. Lilia Raflores as the Climate Change Office Coordinator shall report directly to the Deputy Executive Director Analiza R. Teh.

Ms. Raflores shall clear herself of all work, property and financial accountabilities, if any, from her present place of assignment.

This Order shall take effect immediately and shall supersede all orders inconsistent herewith.

